

Roscommon Area District Library Board Minutes for March 4, 2016

The regular meeting of the Roscommon Area District Library was called to order on March 4, 2016 by President Karjalainen at 10:00 am. Roll Call: Present: Ballard, Bresette, Correll, Fishel, Karjalainen Munoz, Rosczyk. The pledge of allegiance was recited.

Public Comments: None

Approval of Agenda: Motion by Bresette, 2nd by Karjalainen to approve the agenda as presented. Motion approved.

Approval of Minutes: Motion by Bresette, 2nd by Ballard to approve the minutes of the February 5, 2016 regular meeting of the Board as presented. Motion approved.

Friends Report: Wine tasting plans went well. The Friends continue to support the Library!

Secretary's Report: None.

Correspondence: None.

Treasurer's Report: The treasurer's report was reviewed. 1.18 million is still owed on the building. Motion to receive and file by Munoz, 2nd by Correll. Motion approved.

Approval of Bills: Motion to approve payment of bills by Bresette, 2nd by Munoz. Motion approved by roll call vote.

Committee Reports: The Budget Committee will be meeting to review the budget. Discussion was held regarding closing the library on February 25, 2016.

Director's Report: Coloring night was a success. Will be holding monthly. Shirts for the staff have been received. They elected to only have 1 shirt per person. Motion by Bresette, 2nd by Munoz to approve and file the Director's Report. Motion approved.

Old Business:

1. Strategic Planning. Lois Byrd has been involved in strategic planning in the past. She has suggested the library contact Mike Wahl for his input. The Board met by Skype with Connie Bellows of Grand Rapids regarding what she would do for the library. She has been doing strategic planning since 2003. Her idea is to provide a frame work to put priorities on. People support the things they create. She would like a ½ day retreat to discuss strategic priorities, goals and objectives, facilitate thinking exercises to determine goals, set up strategic steps to achieve the goals. She is looking at a ½ day retreat, a final meeting for recommendations, and a month for gathering data about the area which would be done in advance. After the retreat she would work with the data collected to make recommendations. She would provide the library with her raw data as well as her recommendations. This will be tabled to the next meeting to talk with Mike Wahl and then get back with her.
2. Security Equipment. A bid was received for \$6,500 for security cameras in the lobby, staff areas, community room main area and panic buttons. The Board would like to see a more detailed proposal including at least one camera in the parking lot. Tabled for next meeting.

3. MLA Membership. The cost would be \$550 annually to be a member of the MLA which would give us a voice in the statewide library system. Motion by Rosczyk, 2nd by Munoz to join the MLA. Motion approved by roll call vote.
4. AuSable Township Contract. Director Adams presented a proposed contract for 3 years with AuSable Township which would give the Library their penal fines for those 3 years and then they would be required to pass a millage to continue membership in the library. He would like to go to the Board Meeting and present this proposal to the Township Board. The Library Board has approved this meeting.
5. Lyon Branch Shelves. Port Huron has offered 4 bookshelves for free to the Library. We would have to move them. The cost for 3 Men and a Truck would be \$1,320 to pick them up, bring them to Lyon Branch Library and unload them in the library. The shelves are 7' tall, 1' deep, and 3' wide. Discussion was held regarding looking for volunteers and reimbursing mileage to them or going with professionals.
6. Debt Payment. An interest payment of \$43,533.81 is due April 1. This will be automatically withdrawn from the account. There is an extra \$39,000 from the RCCF and monies from the bike ride to be paid on the principal. Discussion was held regarding monies that were held in abeyance for unexpected costs on the new building. Motion by Rosczyk, 2nd by Munoz, to withdraw \$30,000 from RCCF to be placed in the Money Market Account at the Credit Union and then to withdraw a total of \$50,000 from the Money Market account to be paid on the principal of the mortgage. Motion approved by roll call vote.

New Business:

1. Nonresident Cards. This was tabled for the next meeting.

Other Matters that May Come Legally Before the Board:

The Village has a meeting scheduled on 3/10 at 6:00 at the Village Hall for a strategic planning session.

Mr. Fishel requested that at the next meeting there be a discussion on being open on Mondays.

Public Comments: A request was made that the director speak with Sue and Mike Glover about curtains for the children's section to reduce sun exposure during concerts.

Next meeting will be the April 1, 2016 at 10:00 am.

Motion by Munoz, 2nd by Fishel to adjourn the regular meeting at 11:35 am. Motion approved.

Respectfully submitted,

Ann Jordan